#### **ARCHIVAL POLICY**

### **INTRODUCTION:**

Pursuant to Regulation 30(8) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, including amendments thereunder (Listing Regulations, 2015), every listed company shall disclose on its website all such events or information which have been disclosed to the stock exchange(s) under Regulation 30. Such disclosures shall be hosted on the website of the company for a minimum period of five years and thereafter as per the archival policy of the company.

Accordingly, the Board of Directors (the Board) of Kirloskar Oil Engines Limited (KOEL / the Company) has adopted this Policy which will be effective from 1 December 2015.

### **POLICY:**

- 1. This Policy shall be applicable to all disclosures made under Regulation 30 of the Listing Regulations, 2015, and uploaded on the Company's website viz. <a href="https://www.kirloskaroilengines.com">www.kirloskaroilengines.com</a>.
- 2. The Company will host the disclosures on its website for a period of 5 financial years from the date of disclosure to the Stock Exchange(s). Such disclosures thereafter will be archived for further period of 3 financial years.
- 3. The Company will host audio recordings and video recordings, if any, for analysts or institutional investors meet, post earnings or quarterly calls, for a minimum period of two years and thereafter preserve them for a period of eight years as per the Policy of Preservation of Records of the Company.
- 4. The Company will host the transcripts of post-earnings or quarterly calls, by whatever name called, conducted physically or through digital means, for a minimum period of five years and thereafter preserve them for a period of eight years as per the Policy of Preservation of Records of the Company.

# **DISCLOSURE:**

This Policy shall be disclosed on the Company's website.

## **AMENDMENT:**

The Board reserves its right to amend or modify this Policy in whole or in part, at any time, when it deems appropriate or in accordance with any amendment to the provisions of the Listing Regulations, 2015.

For and on behalf of Board of Directors of Kirloskar Oil Engines Limited

Sd/-Gauri Kirloskar Managing Director

Place: Pune

Date: 11th February 2025